

Thank you for choosing to enable your students to take part in the next stage of Jack Petchey's "Speak Out" Challenge! this year. It is a great opportunity for your student to develop their public speaking skills and have their voice heard.

We are working hard to make the entry as easy as possible for all students and are also providing further support between their workshop and their "Regional Final".

Below we are providing advice for schools who may not have chosen their school representative: These are only suggestions to make choosing your "Speak Out" Challenge! finalist easier - Every school is coping with the challenges of online teaching differently and we are happy for you to use whatever methods work for you and your students.

However, we hope the following ideas are helpful to you as you decide what works best for you.

1. Teachers Choice

You know your students best and may have been at the workshop. It may be the best option for your class and your school is for you simply to choose the representative you feel is the right person to go through to the Quarter Finals.

2. Students submit speeches to you

You could use our judging criteria to judge the student speeches in your own time and choose the finalist who you believe most meets the Speak Out Challenge criteria. You could ask a few colleagues to help you, or set a challenge for your class to complete in using the judging form to select your finalist. For the "Regional Final" we will be asking for videos, but you may find audio submissions/voice notes are easier for you.

You will need: a school approved way of receiving large files e.g. Dropbox

Resources: Judging Form, Guidelines for Filming your Speech Method: Live Digital Assembly Finals

3. Pre-recorded Digital Assembly Final

This is how we are running this year's Digital "Regional" Finals - Using this, you ask your students to film (or record if you don't want to use video) their speeches and send them to you. You could still hold the assembly final and ask the audience of students and teachers to vote for the winning speech, but you would show pre-recorded videos instead of asking the students to speak live. You can use the Assembly Final Powerpoint to structure the event and 'share screen' function to show the videos. In this case you don't need to worry as much about timekeeping, as you will have seen the videos ahead of time, but you can still involve other students as judges or MCs. It may also be a nice way also to include Governors or external guests as judges.

You will need: a school approved way of receiving large files e.g. Dropbox, a platform to host the event e.g. Google Classrooms, judges, an MC

Resources: Judging Form, Assembly Final Powerpoint, Guidelines for filming your speeches.

4. Live Digital Assembly Final

This is probably the most challenging option but will also give your students the most authentic feeling of public speaking. If your school is using live online teaching you could host a digital assembly final. Ask your students to prepare their speeches and give them each 3 minutes to present to their peers at a 'live assembly' hosted on your school's preferred communication platform e.g. Google Classrooms. Our editable Assembly Final Powerpoint will help you host and structure the event.

You can get your whole class involved - other students can use our judging form to pick the winners, one or two students could be timekeepers, and someone could be an 'MC' and introduce the speakers. Remember to choose a way to signal to students that their time is running out – speeches must be between 1½ and 3 minutes – we suggest holding up coloured cards.

You will need: a platform to host the event e.g. Google Classrooms, judges, timekeepers, stopwatch, an MC

Resources you could use: Judging Form, Assembly Final Powerpoint

Whichever method you choose, we at Speakers Trust are here to help – we can explain how we have put our event together – whether that is the tech or the judging process or the "show" please just email us any question at hello@speakerstrust.org

When you have chosen your speaker(s) don't forget to let us know by filling in the form that we emailed to you. Your speaker will then be assigned to a Training Webinar and Quarter Final, you will receive the dates as soon as you submit the form.

Resources

Judging Form. You may want to turn this into a digital document using google forms, survey monkey or the education software preferred by your school. Or, you could use old fashioned pen and paper.

Guidelines for filming your speech. We have put together these tips to help students effectively film their own speeches.

Editable Assembly Final Powerpoint. You can add school logo, pictures and information to make this your own. This powerpoint will help you structure any assembly final events.

Top Tips for students to prepare. This document will help refresh students' memories of their workshop and prepare them to present their speeches.